

STATE OF NEVADA

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Department of Business & Industry
OFFICE OF THE LABOR COMMISSIONER

www.labor.nv.gov

REQUEST FOR RECORDS OF WAGES

Pursuant to Nevada Revised Statutes (NRS) section 608.115 an employer must maintain Records of Wages for a period of 2-Years **and must furnish these Records of Wages to each employee within 10 days after the employee submits a request.** [NRS 608.115](#)

In accordance with NRS section 608.115, did you request Records of Wages **IN WRITING** from your employer?

YES. If YES, submit a copy of the request with this form.

NO. *If NO, you must first request a copy of the information before the Labor Commissioner's Office can request on your behalf.

Employee Name: _____ Email Address: _____

Mailing Address: _____

City, State, Zip: _____, _____ Phone # _____

RECORDS REQUESTED

Daily Time Records Itemized List of Deductions Commission Statements Piece Work Statements

Company Name: _____

Mailing Address: _____

City, State, Zip: _____, _____

Email Address: _____

Person to Contact: _____ Phone #: _____

Starting Date Requested: _____ Ending Date Requested: _____

If I do not pick up the requested records within 30 days of being notified, I understand the records will be destroyed and I cannot ask for them again.

I authorize the Nevada State Labor Commissioner to make a demand upon my former employer to secure my records of wages pursuant to NRS section 608.115

Signature _____

Date _____

Request # _____

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