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Department of Business & Industry
OFFICE OF THE LABOR COMMISSIONER
NEVADA STATE APPRENTICESHIP COUNCIL
www.labor.nv.gov

To: All Nevada Registered Apprenticeship Programs

From: Richard J. Williams, State Apprenticeship Director 

Date: April 19, 2022

Subject: Submission of Social Security Numbers on Apprenticeship Documents Prohibited

The Apprenticeship Agreement, Completion and Cancellation forms attached to my March 29, 2022 memo entitled "RAPIDS Updates - Timely Form Submission - Program Contact Information – Policies" must be used going forward.

Utilize the RAPIDS apprentice and program identification numbers where indicated. ID #'s are not Social Security numbers. Do not include Social Security numbers on any documents sent to our office. All documents received with this information will be returned and revised/redacted documents will be requested.

Forms and correspondence must be emailed to nevadasac@labor.nv.gov. Once received, our office will review the documents and process them based on office workload. As always, our goal is for a quick turnaround.

If you require Word versions of the forms, please request them via email at nevadasac@labor.nv.gov.

cc: Nevada Labor Commissioner
Nevada Senior Deputy Attorney General