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**STATE OF NEVADA**  
**Office of the Labor Commissioner**

**REQUEST FOR APPRENTICE AVAILABILITY ON A PUBLIC WORKS PROJECT**

NRS 338.01165, Senate Bill 207 from the 80<sup>th</sup>, 2019, Legislative Session, and Senate Bill 82 from the 82<sup>nd</sup>, 2023, Legislative Session, require contractors and subcontractors to employ apprentices on Public Works Projects in Nevada. In passing SB 207, The Legislature hereby finds and declares that (1) a skilled workforce in construction is essential to the economic well-being of the State, (2) apprenticeship programs are a proven method of training a skilled workforce in construction, and (3) requiring the use of apprentices on the construction of public works will ensure the availability of a skilled workforce in construction in the future for this State.

<https://www.leg.state.nv.us/App/NELIS/REL/80th2019/Bill/6351/Text>;  
<https://www.leg.state.nv.us/App/NELIS/REL/82nd2023/Bill/9667/Text>

You may use this form to request an apprentice or determine availability of an apprentice from a Registered Apprenticeship Program in the applicable craft or trade in the area of the Public Works Project. For information about Registered Apprenticeship Programs in your area and registered apprentices, please visit [www.labor.nv.gov](http://www.labor.nv.gov) or the Nevada State Apprenticeship Council at [https://labor.nv.gov/Wages/Nevada State Apprenticeship Council/](https://labor.nv.gov/Wages/Nevada%20State%20Apprenticeship%20Council/). For information in regard to ratio of apprentices to journeyman workers, refer to NAC 610.438 and/or contact the Registered Apprenticeship Programs.

Requests for dispatch of apprentices must be in writing and submitted (and received) no more than ten (10) days prior to the contractor or subcontractor's commencement of work on a Public Works Project, and no more than five (5) days after a contractor or subcontractor commences work on a Public Works Project. Requests must be in writing via email, first class mail, or fax. Proof of submission (and receipt): Retain records and documentation of requests, unavailability, denials, evidence of no response, or no show. Please refer to Chapter 610 of the Nevada Revised Statutes and Nevada Administrative Code Chapter 610 for the laws and regulations governing Registered Apprenticeship Programs and Registered Apprentices.

Request Submitted To: \_\_\_\_\_ Date Request Submitted: \_\_\_\_\_

Name of Registered Apprenticeship Program: \_\_\_\_\_  
Contact Person/Title: \_\_\_\_\_  
Address: \_\_\_\_\_, NV \_\_\_\_\_  
Tel No.: (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
Craft or Trade: \_\_\_\_\_

Requestor Information:  
Contractor/Subcontractor: \_\_\_\_\_ License Number: \_\_\_\_\_  
Contact Person/Title: \_\_\_\_\_  
Address: \_\_\_\_\_, NV \_\_\_\_\_  
Tel No.: (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Availability Request Information:  
Number of Apprentice(s) Required: \_\_\_\_\_ Craft or Trade (see below): \_\_\_\_\_  
Apprentice(s) Report Date: \_\_\_\_\_ Report Time: \_\_\_\_\_ : \_\_\_\_\_  
Name of Person to Report to: \_\_\_\_\_ Tel. No.: (\_\_\_\_) \_\_\_\_\_  
Address to Report to: \_\_\_\_\_, NV \_\_\_\_\_

Additional Details:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Note: apprentice Craft occupations can be found at [www.labor.nv.gov](http://www.labor.nv.gov), AUA, Registered Apprenticeship Programs, and Trade and type of work information can be found at [www.labor.nv.gov](http://www.labor.nv.gov), Prevailing Wage.*

**Project Information:**

Contract Name/Number: \_\_\_\_\_ Project Location: \_\_\_\_\_  
Awarding Body Name: \_\_\_\_\_ Project Start Date: \_\_\_\_\_  
Contact Person/Title: \_\_\_\_\_  
Tel No.: (\_\_\_\_) \_\_\_\_\_ Fax No.: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Print Name/Title of Requestor

\_\_\_\_\_  
\*Signature

\_\_\_\_\_  
Date

\*By signing this form, you certify that the information you have provided is true and correct to the best of your knowledge.

Request Approved:

Request Denied:

Program Reason for Denial:

\_\_\_\_\_

\_\_\_\_\_  
Print Name/Title of Program Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Date Received: \_\_\_\_\_

Date Returned: \_\_\_\_\_